



Position: Outside Services Manager
Location: Morgan Creek Golf Course
Job Category: Golf Operations

Description:

Qualified Candidates will thrive in a hospitality environment and be highly focused on providing superior service. Must be able to lead a team, manage tasks and assist with running tournaments.

Compensation:

\$20-\$24 per hour

Incentives:

Food, Beverage, and Golf discounts
Golf Shop merchandise discounts
Golf Cart sales bonus of \$1000 (If sales target is met)
Tournament Tip Pool

Key Responsibilities of the Outside Services Manager:

- Manage a team of 12-16
- Creating schedules minimum of 2 weeks in advance
- Interviewing, Hiring, training and creating necessary new hire paperwork
- Manage rental club inventory (40 sets)
- Manage power cart fleet (80 carts)
- Manage Tempo Walkers (6 Units)
- Manage Range Picker (1), Limo (1) and Beverage carts (2)
- Manage the overall upkeep of the clubhouse, cart storage area shoe cleaning and parking lot.
- Manage the setup and execution of golf tournaments and outings.
- Assist with on course tournament set up (Tables, Chairs, Tents, vendor set up)
- Provides sincere and courteous service to all guests with items such as bag handling and club cleaning.
- Maintains the cart staging area in a neat and orderly fashion, including the greeting centre/bag drop area.
- Maintains the cart storage area and cart wash down area in a neat, clean and orderly condition.
- Prepares golf carts for play following the standards of Morgan Creek Golf Course.
- Assists in educating players regarding course policy, current cart policy, speed of play and so forth.
- Performs range maintenance such as: presenting practice facility with practice balls, picking up baskets, and maintains ball inventory over the course of the day.

- Maintains accurate records of golfers renting clubs.
- Services the customer who is renting golf clubs and cleans rental clubs upon return.
- Incorporates safe work practices in job performance.
- Performs other duties as required.

Minimum Qualification for the Outside Services Manager:

- Must have high school education; or up to one year related experience; or equivalent combination of education and experience.
- Valid Full (Class 5) Driver's License is required.
- Must be able to lift 50lbs

Contact:

Please email resumes to:

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